

**ST. MICHAEL'S EPISCOPAL PRESCHOOL  
PROGRAM ENROLLMENT / PARENT CONTRACT  
2018-2019 School Year**

**Child's Name** \_\_\_\_\_ **Date of birth:** \_\_\_\_\_

Our Preschool is a full day program available for children 18 months through age five for either three or five days a week.

With certain exceptions, St. Michael's Episcopal Preschool will closely follow the St. Tammany Parish Public School's 2018-2019 calendar. The Preschool session will run from August through May. To withdraw from the Preschool, a four week written notice must be given to the school. If notice is given before the 15<sup>th</sup> of the month, one half of the tuition amount will be returned, after the 15<sup>th</sup> no tuition will be refunded.

St. Michael's Episcopal Preschool charges an annual tuition. For the parents' convenience, we can divide this annual tuition into ten equal payments. For this reason, no credit is given for missed days or holidays. Payment will be made by ACH withdrawal on the 5<sup>th</sup> of each month and tuition is paid a month in advance (e.g. August tuition is due on July 5<sup>th</sup>). The ten monthly payments are due July 5, 2018, through April 5, 2019.

Please note: The \$250.00 registration fee is non-refundable.

1) PLEASE CHECK DAYS CHILD WILL ATTEND PRESCHOOL (9am-3pm):

\_\_\_\_\_ Preschool 3days/wk (MWF)      10 monthly payments of \$495  
(2 years by September 30<sup>th</sup>)

\_\_\_\_\_ Preschool 5days/wk (M-F)      10 monthly payments of \$645  
(2 years by September 30<sup>th</sup>)

\_\_\_\_\_ Little Learners 5 days/wk (M-F) 10 monthly payments of \$695  
(18-23 months by September 30<sup>th</sup>)

2) PLEASE CHECK IF ANY DISCOUNT APPLIES: (Only one type of discount per family)

\_\_\_\_\_ Sibling discount 5% (second child, etc., equal or less)

\_\_\_\_\_ Annual prepayment discount 3%: Payment due by July 1, 2018

\_\_\_\_\_ Semi-annual payment discount 1% per semester: Payments due by July 1, 2018 and December 1, 2018

\_\_\_\_\_ St. Michael's Episcopal Church Membership discount

Parent's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Registration fee received by: \_\_\_\_\_

Date: \_\_\_\_\_

Check: \_\_\_\_\_

Amount: \_\_\_\_\_